



**SCHOOL DISTRICT OF MILTON**  
Milton, Wisconsin

**HUMAN RESOURCES COMMITTEE MEETING AGENDA**  
**Monday, June 27, 2016 at 1:00 PM**  
**District Office Second Floor**

- I. Discussion and Recommendation on Optional Termination of WEA Trust Long-Term Care Plan
  
- II. Discussion on Policy Revisions
  - A. NEOLA Section 3000: Professional Staff
  - B. NEOLA Section 4000: Support Staff

The potential exists for a quorum of Board members to be in attendance at this meeting.

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.



**SCHOOL DISTRICT OF MILTON**  
Milton, Wisconsin

**BOARD OF EDUCATION MEETING AGENDA**

**Monday, June 27, 2016**

**District Office Professional Development Center – 6:30 PM**

- I. Approval of Agenda
- II. Approval of Minutes
- III. Approval of Vouchers
- IV. Public Comment
- V. Legislative Issues
- VI. Rock County National Alliance of Mental Illness Services (NAMI) – Patty Slatter, Vice President
- VII. Discussion and Possible Approval of 2016-17 School Handbooks (Elementary K-6 and MMS 7-8)
- VIII. Discussion and Possible Approval of 66:03 Agreement With Clinton and Edgerton for the Continuation of Cooperative Alternative School (MECAS) – Tara Huber
- IX. School District of Milton Strategic Plan Update – Learning Outcomes – Heather Slosarek
- X. Human Resources Committee Report – Betsy Lubke
  - A. Discussion and Possible Approval of Termination of WEA Trust Long-Term Care Plan
  - B. Discussion on Policy Revisions
    - NEOLA Section 3000: Professional Staff
    - NEOLA Section 4000: Support Staff
- XI. Presentation From Facilities Advisory Community Team (FACT) – Lesley Hammer
- XII. Presentation and Discussion on Financing Options – Ehlers
- XIII. Miscellaneous
  - A. Staffing
  - B. Gifts and Donations
  - C. Meeting Dates

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**SCHOOL DISTRICT OF MILTON**  
**Milton, Wisconsin**

BOARD OF EDUCATION MEETING MINUTES

Monday, June 13, 2016

District Office

Board President, Jon Cruzan, called the meeting to order at 6:38 p.m. Board members present: Tom Westrick, Betsy Lubke, Bob Cullen, Shelly Crull-Hanke, Don Vruwink and Karen Hall. Absent: None.

I. Approval of Agenda

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the agenda as presented. Motion carried.

II. Approval of Minutes

A motion was made by Betsy Lubke and seconded by Bob Cullen to approve the minutes for the regular meeting held on May 23, 2016 as presented. Motion carried.

III. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Don Vruwink to approve Bank of Milton vouchers totaling \$1,328,599.87 representing Funds 10, 20, 50, 80, and 90. Voids totaling \$1,662.56. Motion carried.

IV. Public Comment

None

V. Building/Department Announcements

A motion was made by Bob Cullen and seconded by Karen Hall to move X. Transportation Committee Report to VI. Motion carried.

VI. Transportation Committee Report – Tom Westrick

A. Discussion and Possible Approval of Rate Adjustments and One Year Extension to the GO Riteway Transportation Contract

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the rate adjustments (2.3% increase) and one year extension to the GO Riteway transportation contract as presented. Motion carried.

VII. Update on FACT Meetings – Shelly Crull-Hanke

VIII. Annual Health Services Report – Teresa Baker

IX. Curriculum Committee Report – Bob Cullen

A. Overview of 2015-16 Curriculum and Assessments

B. Update on ELL (English Language Learners) Program

BOARD OF EDUCATION MEETING MINUTES

Monday, June 13, 2016

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X. Human Resources Committee Report – Betsy Lubke

- A. Update on Long-Term Care Plan
- B. Update on MercyCare Health Insurance Plan (POS vs PPO)
- C. Discussion on Support Staff Time Off (PTO)
- D. Discussion on Job Sharing Options
- E. Discussion on Policy Revisions
  - NEOLA Section 3000: Professional Staff
  - NEOLA Section 4000: Support Staff

XI. Discussion and Possible Approval of City of Milton Revised Water Utility Easement at Schilberg Park

A motion was made by Bob Cullen and seconded by Don Vruwink to approve the City of Milton revised water utility easement at Schilberg Park as presented. Motion carried.

XII. Miscellaneous

A. Staffing

A motion was made by Betsy Lubke and seconded by Tom Westrick to approve the staffing report as presented; including contracts/letters of employment for Whitney Wiese and Jessica Beilharz, and the resignations of Kristin Siskovich, Kristi Martin, Valerie Breit, Brian Paul and Will Stamper. Motion carried.

B. Gifts & Donations

A motion was made by Bob Cullen and seconded by Karen Hall to accept the following gifts and donations with gratitude:

Friends of Northside	\$280.00	4 <sup>th</sup> Grade Field Trip
Wisconsin Masonic Foundation	\$1,245.00	New AED Unit for MHS
Fleet Pride	\$100.00	MHS STEM Club – HMV
Redeye Express, LLC	\$100.00	MHS STEM Club – HMV
Linda & Syl Groeschl	\$100.00	MHS Track
Pick & Save – Fort Atkinson	<u>\$105.00</u>	MHS Art Club/NAHS

**TOTAL      \$1,930.00**

Motion carried.

C. Meeting Dates

June 22, 2016	FACT Meeting	6:00 p.m.	Milton High School
June 27, 2016	Human Resources Committee Meeting	1:00 p.m.	District Office
June 27, 2016	School Board Meeting	6:30 p.m.	District Office-PDC
July 18, 2016	School Board Meeting	6:30 p.m.	District Office-PDC

BOARD OF EDUCATION MEETING MINUTES

Monday, June 13, 2016

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D. Motion to go Into Executive Session §19.85 (1)(c)

A motion was made by Tom Westrick and seconded by Betsy Lubke to go into executive session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Adjustment to Contract for Teaching Staff Member (1)] Polled vote: Tom Westrick (yes), Betsy Lubke (yes), Don Vruwink (yes), Karen Hall (yes), Shelly Crull-Hanke (yes), Bob Cullen (yes) and Jon Cruzan (yes). Motion carried.

EXECUTIVE SESSION

XIII. Motion to Reconvene in Open Session

A motion was made by Bob Cullen and seconded by Karen Hall to reconvene in open session. Motion carried.

A. Possible Approval of Adjustment to Contract for Teaching Staff Member (1)


A motion was made by Betsy Lubke and seconded by Tom Westrick to adjust the contract for teaching staff member (1) as discussed in executive session. Motion carried.

A motion was made by Bob Cullen and seconded by Karen Hall to adjourn the meeting at 8:17 p.m. Motion carried. Meeting adjourned.

Minutes approved June 27, 2016

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Jon Cruzan  
Board President




**NAMI Rock County 101  
& Recovery**

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Find Help. **Find Hope.** Discover. Recovery.

**Q:** What is  ?

**A:** The nation's largest grassroots mental health organization


**Q:** What makes  unique ?


**A:** Building better lives, shaping perceptions, raising awareness and hope, people with lived experience helping others.




*Our Mission:*  
NAMI Rock County is a non-profit organization that provides support, education, and advocacy throughout Rock County on behalf of individuals and families affected by mental illness.

Stigma around mental illness leads to shame, guilt, and discrimination. But, by working together, we can reduce that stigma and, in turn, encourage support and treatment to improve lives affected by mental illness!

  
Advocacy

  
Education

  
Support

**MENTAL HEALTH?**

**DEFINITION:** Mental Health is a state of well being in which the individual realizes his or her own abilities, can cope with the normal stresses of life, can work productively and fruitfully, and is able to make a contribution to his or her community. *(World Health Organization)*

**MENTAL ILLNESS?**

**DEFINITION:** Mental illnesses are medical conditions that disrupt a person's thinking, feeling, mood, behavior and ability to relate to others, and causes the person distress and difficulty in daily functioning. *(The Science of Mental Illness. National Institutes of Health; National Institute of Mental Health)*

**How common is mental illness?**



**1 in 5 adults**  
*-approximately 44 million Americans-*  
**experience a mental health condition in a given year.**

**YOU ARE NOT ALONE**


**Mental illness does not discriminate.**

Mental illnesses can affect persons of any age, race, religion, or income.

Mental illnesses are NOT the result of personal weakness, lack of character, or poor upbringing.


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**Mental illnesses are treatable.**



A process of change through which individuals improve their health and wellness, live a self-directed life, and strive to reach their full potential.

**Dimensions of Recovery**



**Community**      **Home**  
**Purpose**              **Health**

**RECOVERY IS...**

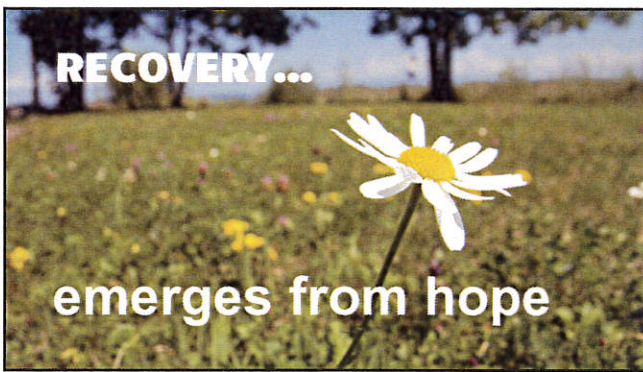
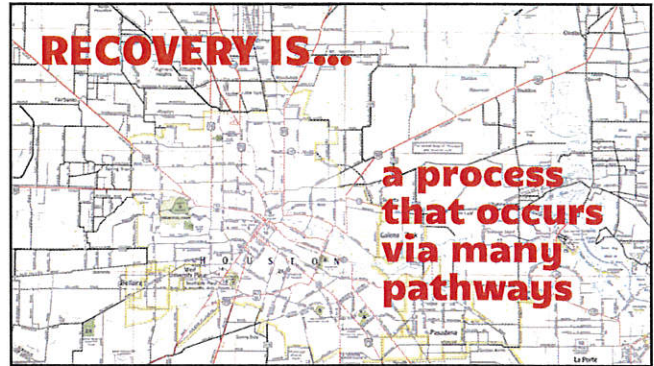
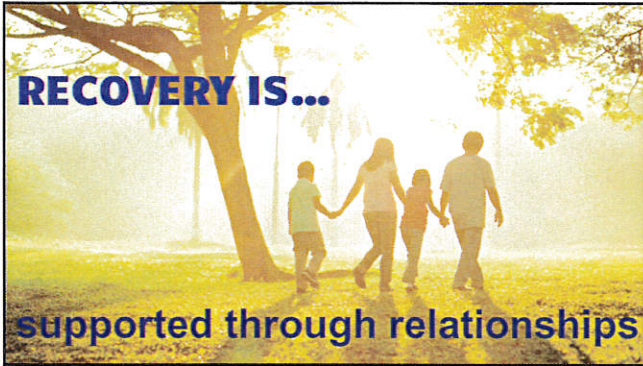


**supported by peers and allies**

**RECOVERY IS...**


**based on respect**






So, why aren't people getting treatment?

- Stigma
  - Self stigma
  - Community stigma
  - Cultural stigma
- "Time will heal"
  - Mental health problems are perceived as less "real" than physical health problems




**NAMI Rock County Programs**

With the unique understanding of people with lived experience, these programs and support groups provide outstanding free education, skills training and support.





### The Gifts of Peer Support

“Been There, Done That”  
Trust  
Hope  
Self Direction  
Insight  
Compassion  
Whole-Health



Pear to Pear Support

### NAMI Rock County Programs



The NAMI Family-to-Family Education Program is for families, caregivers, and friends of individuals with mental illness. The course is designed to facilitate a better understanding of mental illness, increase coping skills, and empower participants to become advocates for their family members.

Created by Joyce Burland, Ph.D., the Family-to-Family Program has become an integral program within the NAMI Wisconsin organization, and has brought hope, understanding, and acceptance to families affected by mental illness.

12-week course offered twice a year

### NAMI Rock County Programs



NAMI Family Support Group is a peer-led support group for family members, caregivers and loved ones of individuals living with mental illness. The hallmark of a NAMI support group is leveraging the collective knowledge and experience of the other participants. It can offer you practical advice on addressing issues related to mental illness and your loved one and gives you the appropriate space to have your personal needs met so that you can provide the best possible care for your family member.

JANESVILLE - 2nd Tuesday and 4th Wednesday of each month  
6:00 pm - 7:30 pm  
NAMI Rock County office  
120 N Crosby Avenue, Suite 11, Janesville

BELOIT - 1st Thursday of each month  
6:30 pm - 8:00 pm  
Central Christian Church  
2460 Milwaukee Road, Beloit

### NAMI Rock County Programs



NAMI Peer Support Group is a peer-led support group for individuals living with mental illness. The hallmark of a NAMI support group is leveraging the collective knowledge and experience of the other participants. It can offer you practical advice on addressing issues related to mental illness and your loved one and gives you the appropriate space to have your personal needs met so that you can provide the best possible care for your family member.

JANESVILLE - 2nd Tuesday and 4th Wednesday of each month  
6:00 pm - 7:30 pm  
NAMI Rock County office  
120 N Crosby Avenue, Suite 11, Janesville

BELOIT - 1st Thursday of each month (in Spanish)  
6:30 pm - 8:00 pm  
Central Christian Church  
2460 Milwaukee Road, Suite 250, Beloit

### NAMI Rock County Programs



NAMI Rock County and SOLOS (Survivors of Loved Ones to Suicide) have partnered up to provide peer-led support groups for individuals who have been affected by suicide. Grief from a suicide loss is unique and complex. Research has proven that, through connecting with others who have experienced the same traumas as ourselves, we can open the door to healing. You are not alone!

BELOIT - 4th Tuesday of each month  
6:00 pm - 7:30 pm  
133 W. Grand Avenue, 1st Floor Conference Room  
Beloit

get involved  
be the change

Volunteer at Events  
Group Facilitator  
Advocacy  
Fundraising  
Computer Skills  
Community Booths  
Grant Writing



**NAMI** Rock County  
National Alliance on Mental Illness

OFFICE: 120 N. Crosby Avenue, #11  
Janesville, WI 53548

EMAIL: [namirockcountyinc@gmail.com](mailto:namirockcountyinc@gmail.com)

PHONE: 1.800.608.0104

WEBSITE: [www.namirockcounty.org](http://www.namirockcounty.org)

FACEBOOK: [www.facebook.com/NAMIRockCountyWisconsin](http://www.facebook.com/NAMIRockCountyWisconsin)



**School District of Milton**

*Opportunity · Achievement  
Community*

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**Timothy J. Schigur**  
District Administrator

**Mary Ellen Van Valin**  
Director of Business Services

**Susan L. Probst**  
Director of Student Services

**Heather N. Slosarek**  
Director of Curriculum & Instruction

TO: Tim Schigur, District Administrator  
Board of Education  
FROM: Mary Ellen Van Valin, Director of Business Services  
DATE: June 8, 2016  
RE: MECAS 66.0301

Please find attached a Cooperative Agreement for our alternative high school program MECAS. This cooperative program is authorized under Wisconsin Statute 66.0301, which governs intergovernmental cooperative programs. Annually the Board of Education of each participating District approves the Cooperative Agreement for which Milton serves as the fiscal agent. Should you approve this Cooperative Agreement on Monday, June 27<sup>th</sup>, Clinton and Edgerton school districts will be provided original Agreements to be approved and signed.

There are no changes to the allotted slots for 2016-17. Milton will have 24/30 slots, and Clinton and Edgerton each will have 3/30 slots. Should you have questions regarding the MECAS program, Tara Huber will be present at the Board of Education Meeting.

A possible motion for your consideration is, **"to move approval of the 2016-2017 MECAS Cooperative Agreement as presented."**

Thank you for this consideration.

Attachment

*MECAS – An Alternative School  
2016-2017  
Cooperative Agreement (Section 66.0301)*

Pursuant to a resolution adopted by each of the following school districts:

Milton-24 of 30 slots (80% share of program costs)  
Edgerton-3 of 30 slots (10% share of program costs)  
Clinton-3 of 30 slots (10% share of program costs)

Said school districts hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following terms and conditions:

1. The above parties agree and contract for services for students at-risk and students with disabilities at the Milton, Edgerton, Clinton Alternative School (MECAS) as herein set forth;
2. That the School District of Milton shall be the fiscal agent for MECAS;
3. That the fiscal agent shall include all program expenditures and receipts in Fund 99 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR);
4. That student membership for state aid purposes be counted by the school district of residence;
5. That the pro-ration of costs to each participating district be determined prior to June 30, annually, on the basis of pupil participation for each school district and state aid reimbursements be prorated in the same manner and paid to the participating schools;
6. That transportation, if required, be furnished by the district of residence and that the district of residence shall claim transportation aid;
7. The program will be conducted at 448 East High Street in the City of Milton. Budgetary costs shall be allocated among the participating Districts based upon the number of slots allocated to each District and the corresponding percentage share of program costs. The per slot cost for 2016-2017 shall approximate the final per slot cost for the 2015-2016 program year. Should an unanticipated expense(s) occur in 2016-2017, the participating Districts will collaboratively discuss the additional expense in advance of expending funds;
8. That variations from the budget and plan of operation for this cooperative effort shall be approved by all school district parties hereto;
9. That the School District of Milton agrees to file any required financial reports with the Department of Public Instruction (DPI);
10. That each participating district agrees to correlate its calendar with the School District of Milton's calendar in the program area covered by this contract;
11. The cost of MECAS shall be prorated based upon a per slot cost and the minimum number of slots each participating district agrees to reserve under this 66.0301 Agreement. The first invoice will be submitted in January 2017, and the final invoice in June 2017 after all the payrolls have been generated and expenses recorded;

12. That the 2016-2017 budget, once finalized, will be provided to each participating district during the fall of 2016 if requested;
13. That when Federal or State grant money is used by a participating school district to pay 66:0301 program costs, said Districts are required to notify the School District of Milton Business Office in writing prior to the start of the new school year;
14. If Federal or State grant funds are not used for payment, the School District of Milton, as fiscal agent, shall reimburse Clinton and Edgerton the prorated share of state categorical aid received in 2016-2017 for aidable costs incurred in 2015-2016. Payment shall be made in June 2017.

**Members of the Cooperative**

**School District of Milton**

\_\_\_\_\_  
President

\_\_\_\_\_  
Clerk

Date: \_\_\_\_\_

**School District of Edgerton**

\_\_\_\_\_  
President

\_\_\_\_\_  
Clerk

Date: \_\_\_\_\_

**Clinton Community School District**

\_\_\_\_\_  
President

\_\_\_\_\_  
Clerk

Date: \_\_\_\_\_

**School District of Milton  
Att: Business Office  
448 E. High Street  
Milton, WI 53563**

# Staffing Updates for June 27, 2016

## 1. Contracts/Letters of Employment:

- Kenyon, Amy K. – Career Education (School to Work) – High School
  - *Updated Contract*
- Lee, Matthew J. – Agriculture, Technology Ed and Science Teacher – High School
  - *Updated Contract*
- Skemp, Stacy L. – Agriculture Teacher – High School
  - *Updated Contract*
- Schmidt, Paula W. – Life Science/ Physics Teacher – High School
  - *Updated Contract*
- Miller, Anna M. – Speech and Language Pathologist – Harmony
  - *Replacement for Kristin Siskovich*
- Roherty, Michael H. – Cross Categorical Special Ed Teacher – Middle School
  - *Replacement for Joshua Cash*

## 2. Resignations:

- - *Effective:*

## 3. Retirement Notices:

- Thayer, Marcia L. – Art Teacher - Northside
  - *Effective: June 14, 2016*

## 4. Vacancies Posted, Not Yet Filled:

- Wrestling Cheerleading Coach – High School
  - Boys Assistant Swim Coach – High School
  - Assistant Cross Country Coach – High School
  - Music Drama Director – High School
  - Assistant Boys Basketball Coach – High School
  - Technology Education – High School
  - Instructional Aide – Northside
  - School Counselor – Northside
  - Long-term Substitute ELL Teacher – High School and Middle School
  - Long-term Substitute English Teacher – High School
  - Assistant Boys Soccer Coach – High School
-

- Assistant Girls Basketball Coach – High School
- Art Teacher – Northside
- 2<sup>nd</sup> Grade Teacher – Harmony
- Building Secretary/Administrative Assistant Level 2 – Middle School
- Assistant Grounds-Keeper/District Maintenance – District Wide

**5. Leave of Absence:**

- -

**SCHOOL DISTRICT OF MILTON**  
**Milton, Wisconsin**

**2015-2016 SCHOOL YEAR**

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**GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE**

**Monday, June 27, 2016**

<u>From</u>	<u>Amount</u>	<u>For</u>
P.A.W.S.	\$1,915.00	West Field Trips
Advia Credit Union Community Advantage Program (CAP)	<u>\$140.00</u>	Undesignated Donation
<b>TOTAL</b>	<b>\$2,055.00</b>	

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